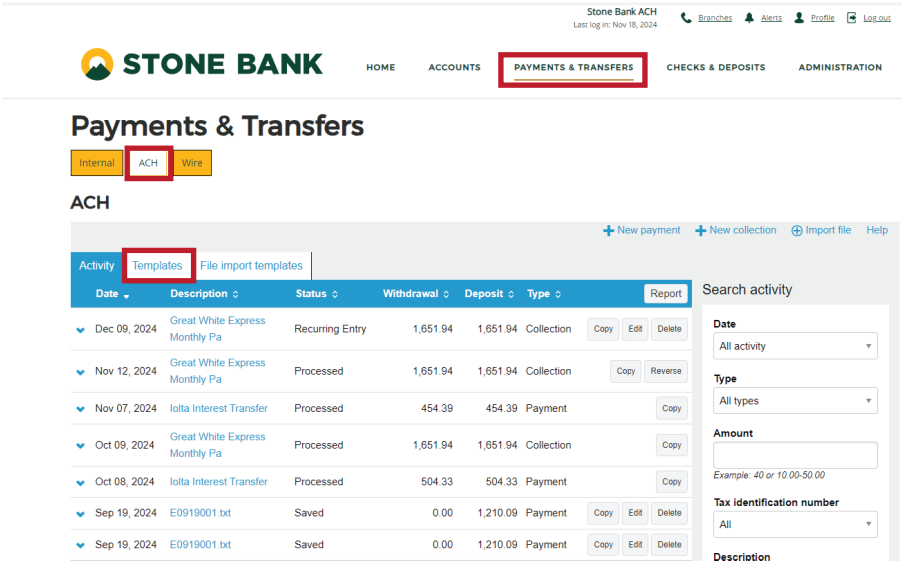
EMERALD TREASURY MANAGEMENT SERVICES

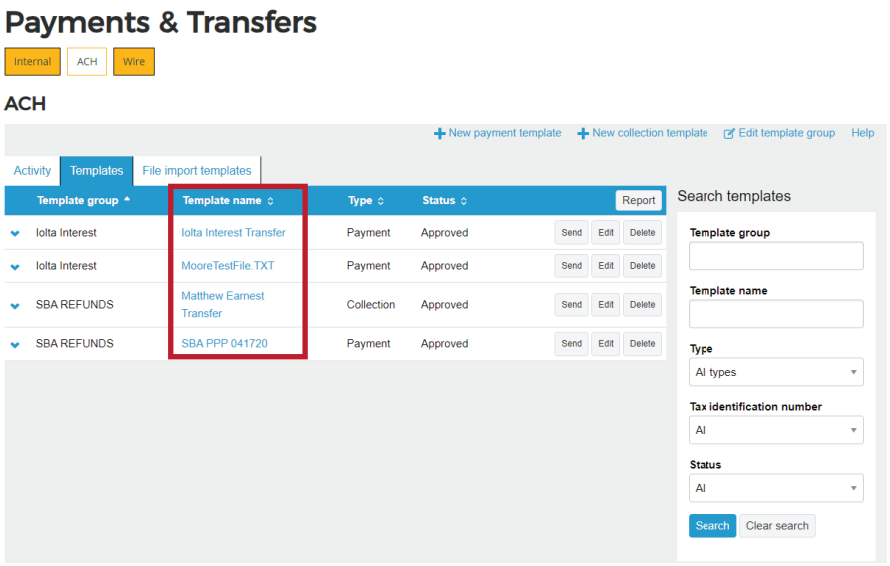
HOW TO DOWNLOAD ACH TEMPLATES

After logging in to Business Online Banking, click **"Payments & Transfers,"** then click **"ACH"**.

Click **"Templates"**.



Select the **Template Name** to Download

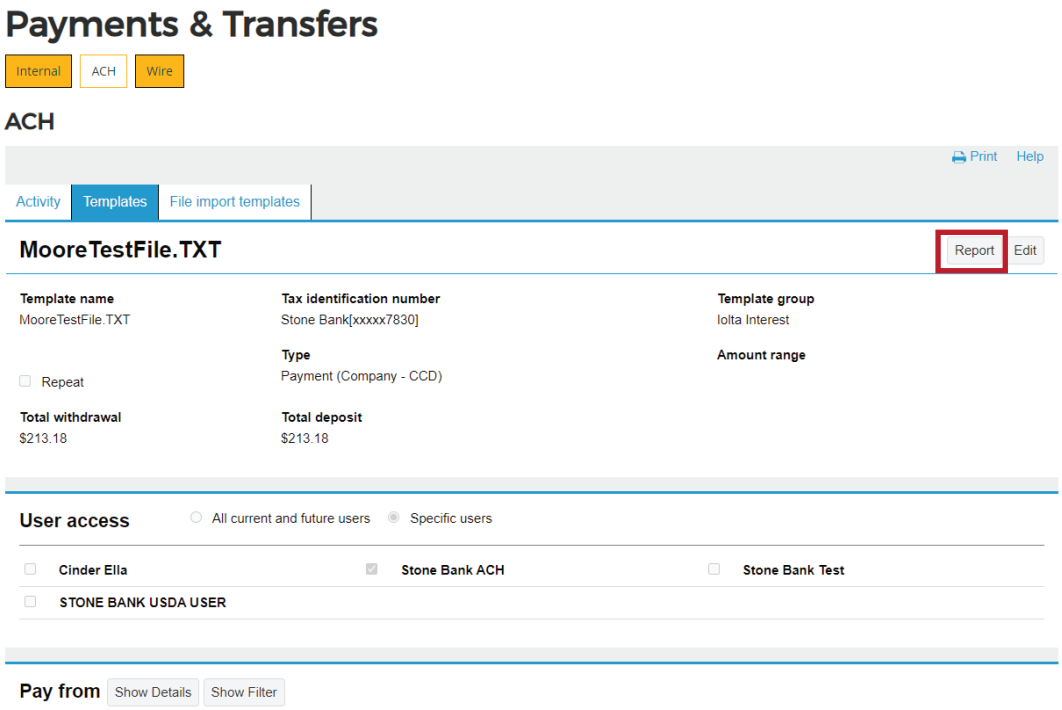
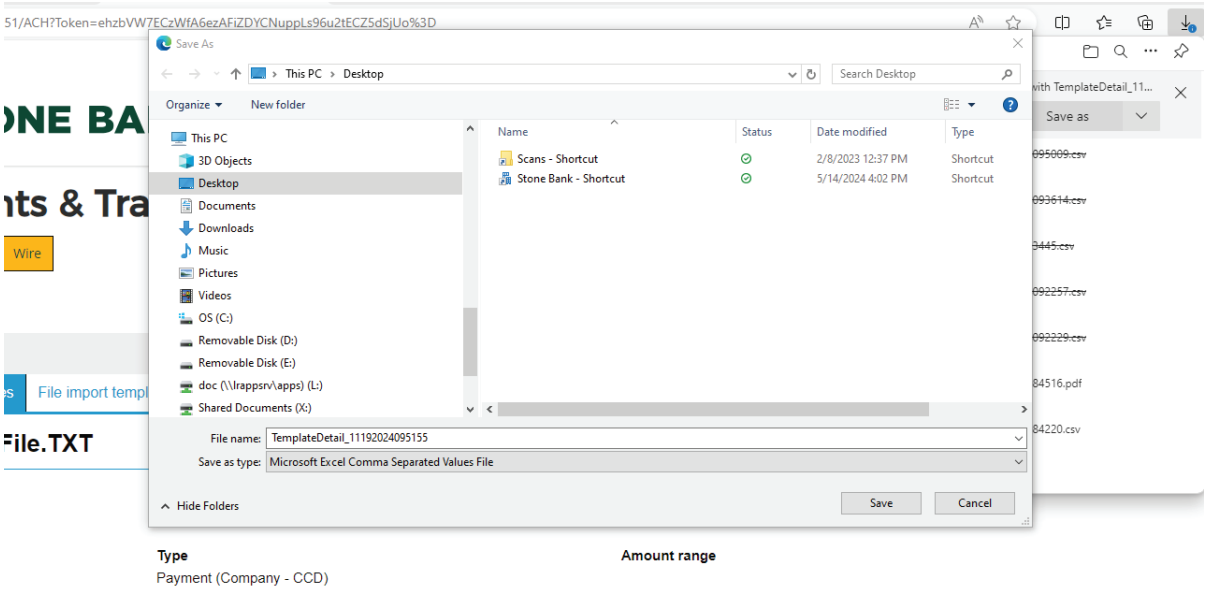


STONE BANK

Member FDIC, Equal Housing Lender

In the right corner, click “**Report**.” It will give two format options.

Please choose “**Comma-separated values (.csv)**” and click “**Download Report**”.



Click “**Save As**” and change the file name to the Template Name.