EMERALD TREASURY MANAGEMENT SERVICES HOW TO DOWNLOAD ACH TEMPLATES

After logging in to Business Online Banking, click "Payments & Transfers," then click "ACH".

Click "Templates".

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Select the Template Name to Download

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In the right corner, click "**Report**." It will give two format options.

Please choose "Comma-separated values (.csv)" and click "Download Report".

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Repeat	Payment (Company - CCD)				
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\$213.18	\$213.18				
User access	All current and future users				
Cinder Ella	Stone Bank ACH	Stone Bank Test			
	1955				

Payments & Transfers

Click "**Save As**" and change the file name to the Template Name.

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Payment (Company - CCD)

